



**FOOTHILL-DE ANZA
FOUNDATION**

**Board of Directors Meeting
DE ANZA COLLEGE
Multi-Cultural Center – MCC11 - Park in Lot B**

**November 28, 2018
Meeting Time: 4:45 – 6:30 pm**

The public is invited to address the Board on any item during its discussion, or on any matter not on the agenda during the Public Hearing

NOTICE AND AGENDA

4:45	Social Time		
5:00	Welcome <i>Multicultural Center Welcome</i>		Sathaye <i>Edmundo Norte, Dean</i>
5:05	Approval of Minutes (September)	Action	Sathaye
5:06	Mission Moment <i>De Anza College Promise</i>	Information	Espinosa-Pieb
5:30	Finance Report	Information	Wong-Agbayani
5:35	Board Governance Report <i>Board of Director Nomination – Gay Krause Change in Slate of Officers – January 1, 2019 – June 30, 2019 Vice President: Shyamoli Banerjee Secretary: Dudley Andersen Board Matrix</i>	Action	Sathaye
5:45	Chancellor’s Circle	Information	Sathaye
5:50	Chancellor’s Report	Information	Miner
6:00	College Presidents’ Reports	Information	Nguyen/ Espinosa-Pieb
6:10	Foundation Report	Information	Foundation Staff
6:15	Board Member Activities	Information	Board Directors
6:20	Other Items/Public Hearing		

ADJOURN

**HOLIDAY PARTY!
December 6th, 5- 8 pm at the home of Shyamoli Banerjee**

Next Board Meeting Date:

January 23, 2019

*For information and disability access to materials, contact Robin Latta at 650-949-6233.
Accommodation requests should be made no later than one business day prior to the meeting.
The meeting will be held in a location accessible to the disabled.*



Tuesday September 18, 2018

Board of Directors Meeting

4:45-6:30 p.m.

KCI – Rm 4006

Board Present: Ahrens, Banerjee, Bewtra, Davis, Espinosa-Pieb, Khechfe, Mahoney, Miner, Nguyen, Wong

Board Absent: Andersen, Casas, Dubin, Levy, Manwani, Santora, Smith

Staff Present: Cima, Latta, West

Guests: Marisa Spatafore – VP of Communications and External Relations, Gay Krause – Executive Director of Krause Center for Innovation, Mallory Newell - Director of Institutional Research and Planning at De Anza College, Elaine Kuo - Director of Institutional Research and Planning at Foothill College, Ben Kaliczak – Foothill College Student.

Minutes

Welcome and Introductions

- Sathaye introduced new board member Amine Khechfe. A Cupertino resident, Khechfe has two sons who spent time at De Anza College. He came to the board through a connection with Foundation board treasurer Holly Wong-Agbayani
- Kelly Davis also rejoined the board from a year away. Davis is the regional manager of Heritage Bank in Los Altos.

Board Governance

- Patrick Ahrens, the current Foundation Vice President, was appointed to the Foothill-De Anza Board of Trustees as he was running in the November FHDACCD Trustee election unopposed. Ahrens will be confirmed as trustee in December and will no longer serve as a Foundation Director due to his elected position as Trustee. However, Trustees serve one-year liaisons to the Foundation board so Ahrens hopes to be appointed soon. The new slate of officers will have Shayamoli Banerjee move from Secretary to Vice President, and board member Dudley Andersen move as Secretary. This new slate takes affect as of January through January 1, 2019 - June 30, 2019.

Foundation Report – Foundation Staff

- Cima invited all board members to attend the annual Taste of History event hosted at De Anza College on October 27, 2018.
- Cima reported that the Foothill Director of Development position has been posted and is accepting applicants. He encouraged the board to share the position within their professional networks.

- Cima thanked interim President of De Anza Christina Espinosa-Pieb for helping acquire a gift from long time donors Paul and Melonie Brophy. The gift will be \$300,000 over three years and will support primarily De Anza's the chemistry department and the food pantry.
- Latta showed the board a preview of the front page of the upcoming Foundation 2017-18 annual report which should be available mid to late October in print and online on the Foundation's website.
- Latta reported that scholarships were being advertised to students and that the deadline will be in winter quarter.

Approval of Minutes

- *Action: Wong moved; Banerjee seconded - July minutes were approved.*

Mission Moment – Kuo, Newell, and Kalicza

- Institutional Research surveyed Foothill and De Anza students regarding food, housing and transportation insecurities.
- Approximately 2000 students responded. A similar survey will be distributed again in the fall quarter and will be more heavily advertised and part of a national survey.
- Results from the survey determined that there are issues on both campuses with access to food, housing and transportation.


What students said

- I used to qualify for **free lunch** and breakfast at school. This comprised most of my calories for those years... **Access to healthy food** is a big deal to poor students. -FH
- I have been **homeless some months**, living out of my car or couch surfing. -FH
- I'm transgender. **LGBT** people like me can have unsupportive families. The three things that kept me going were the Clipper card **VTA eco pass**, cafeteria food, and a friendly community. -DA
- As students, it's **hard for us to survive** on what little we make from our minimum wage jobs and often it's **discouraging**. -DA
- I make too much to qualify for resources, yet I don't make enough at the same time to survive. **I live from check to check** and it's very stressful, especially as a **single mother**. -DA
- I cannot afford a car so I take **public transport** daily. Currently...sharing an apartment with 4 others. **I survive almost entirely on cup noodles** as it is cheap. -DA
- Rent, utilities, bills, food, it adds up and **costs a fortune** and by the end of it all you realize you have nothing left and you **learn how to stretch a dollar**. -FH


- There are resources on both campus to help with many of the food, housing and transportation issues students face. Students are able to shower in the locker rooms as both campuses and both campuses have food pantries for students.
- Sathaye asked if the survey results would be used to gather more funds for services that address these issues for students. Latta reminded the board that the San Jose Mercury News wish book gave funds to the college's food pantries.

Chancellor's Circle

- Sathaye presented a slide that detailed the program recipients of Chancellor's Circle funds. (see below)



PROGRAM RECIPIENTS
FY18 Funds Raised: \$138,414
58 Members



Foothill Chancellor's Circle 2017-2018 Funding

- \$25,000 Service Leadership
 - Student Stipends
 - Campus Abroad Scholarships
 - Sustainability projects
- \$4,000 STEM Success Center Food Pantry
- \$5,000 Allied Health Care Scholarships for Re-Entry students
- \$5,200 in Emergency Aid Funding for DACA students
- \$5,000 for End-of-Year Celebrations and Graduation Robes and Stoles

De Anza Chancellor's Circle 2017-2018 Funding

- \$37,000 VIDA
 - Public Policy School
 - Student employees
- \$6,500 LEAD (Latino/a Empowerment at De Anza)
- \$4,000 Kirsch Center Food Pantry
- \$2,500 President's Award Scholarship
- \$5,000 for End-of-Year Celebrations and Graduation Robes and Stoles

- Sathaye shared with the board that the Chancellor's Circle has a total of 58 members and that the Chancellor's Circle offers a great gateway to greater giving.
- Sathaye reminded the board that Chancellor's Circle funds are unrestricted.
- The Chancellor's Circle members get an annual tea with the Chancellor as well as choice of a Celebrity Forum Lecture and Reception.

Finance Report – Latta

- Treasurer Wong-Agbayani had to leave so Latta gave the Finance report in her absence.
- Latta reminded the board that the fundraising goal for this year is \$4 million dollars and as of August \$234K was raised. However several gifts had come in for September, including the \$100K gift for De Anza from the Brophys.
- Latta reported that the Finance Committee agreed on a 4% payout for endowment funds.
- Current endowed assets under management are slightly above \$44 million.

Chancellor's Report – Miner

- An anonymous donor has agreed to give a \$100K gift at the end of a year that will allow for an annual \$7,000 faculty award to a Foothill or De Anza faculty who is nominated based on their excellent work in advancing equity.
- Foothill awarded its first certificates for Interventional Pulmonary Assistants in partnership with El Camino Hospital.
- Thanks to connections with Sutter Health, the district is exploring the possibility of additional curriculum development with the allied health programs.

- De Anza's Community Education is turning a profit and is serving younger students in the area. Sam Bliss, the Community Education Dean, is reaching a lot of new markets.

President's Report – Nguyen

- *The Washington Monthly* rated Foothill #7 for adult learners and it was the only community college in the top 20.
- Dual enrollment has seen a big increase and is part of Foothill's goal to close the achievement gap.
- Nguyen explained that Service Leadership is quite successful at Foothill and she feels it makes students more engaged because they can see relevance of they are studying.
- Nguyen is recognizing the faculty who took students on campus abroad service leadership trips this summer (Ecuador, Ireland, Guatemala, Honduras, and Philippines) by inviting them a Celebrity Forum lecture and reception featuring Rick Steves on October 18.

President's Report – Espinosa Pieb

- *The Chronicle of Higher Education* placed De Anza 5th nationwide for two-year colleges with the best graduation rates.
- De Anza is asking faculty to use open source educational materials to the fullest extent possible so that students can save fund in purchasing text books.
- Espinosa-Pieb reported that De Anza Film/TV student, Jia Yi Lim, who graduated in June, was recently recognized for her work at De Anza by the National Academy of Television Arts & Sciences with a \$2,000 scholarship.

*Meeting adjourned 6:31 p.m.
Next meeting November 28th at De Anza College.*

**FHDA FOUNDATION FINANCIAL REPORT
GIFT INCOME
From July 01, 2018 to June 30, 2019**

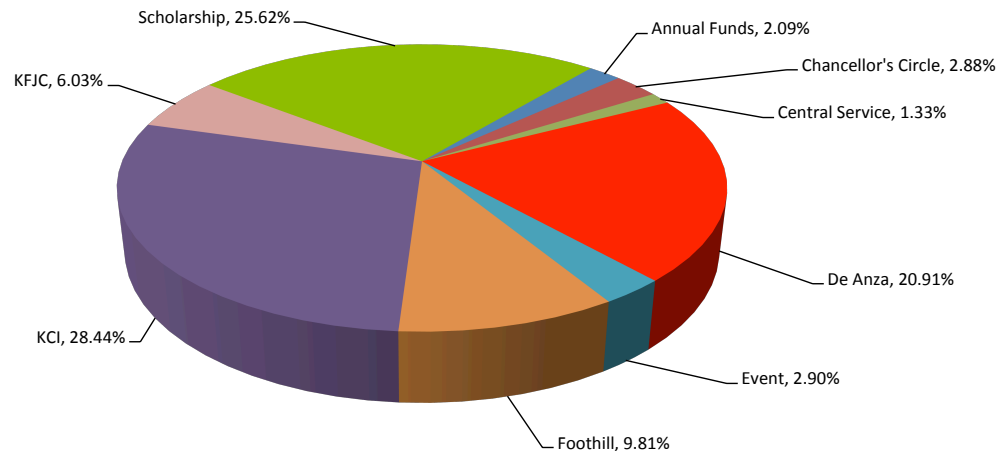
October 2018					Prior FY1718		
DONOR TYPE	Oct-18	BUDGET 2018-2019	Percentages	Pledge Payment 2018-2019	Oct.17	ACTUAL FY1718	Percentages
Individual	\$ 281,910	\$ 1,350,000	20.88%		\$ 290,972	\$ 1,343,525	22%
Foundation	\$ 254,643	\$ 1,500,000	16.98%		\$ 140,638	2,341,879	6%
Corporation	\$ 23,959	\$ 200,000	11.98%		\$ 59,947	169,994	35%
Organizations	\$ 233,707	\$ 300,000	77.90%		\$ 84,114	308,364	27%
Events	\$ 32,760	\$ 50,000	65.52%		\$ 34,820	201,695	17%
Bequests/Estate**	\$ -		0.00%			3,796	3796%
Alumni	\$ 46,688	\$ 300,000	15.56%		\$ 59,759	278,015	21%
Fees*	\$ 108,893	\$ 300,000	36.30%		\$ 174,500	360,197	48%
Car Donations			0%				0%
TOTAL	\$ 982,559	\$ 4,000,000	25%	-	\$ 844,750	5,007,464	17%

*Fees are funds collected by programs that aren't qualified donations (Summer STEM Camp, Physics Show, Teacher Training Contracts, MSA Due, library fees etc.)

**FY18 - Finance Committee determined to not budget bequests due to unpredictability.

Total Pledge payments to date	\$0
Total New Pledges - Fiscal Year 2018-2019	\$ -
Total Income (including donations, pledges, minus pledge payments)	982,559
***For detail on the discrepancy compared to Finance -> see Note (2) - Report #2	2,799 ***

Gifts Report by Campaign Codes YTD October 2018



Report #2

YTD

Foothill - De Anza Colleges Foundation						
Investment Accounts Fiscal Year 2018-2019						
FY19 - Oct.18	Santa Clara County District		Kaspick Endowed Account		Kaspick Expendable Account	Total Investments
Opening Balance - Jul.01, 2018	\$294,939		\$22,644,886		\$20,162,080	\$43,101,905
Contribution	\$979,760					\$979,760
Unrealized Market Gain/Loss			(\$990,763)		(\$917,288)	(\$1,908,051)
Capital Gain Distribution						\$0
Realized Market Gain/Loss			\$176,212		\$193,259	\$369,470
Interest Income			\$112,614		\$100,430	\$213,044
Monthly OP Expenses (BofA)	(\$1,492,297)					(\$1,492,297)
Contributions - Wired to Kaspick			\$43,401			\$43,401
Distributions - Wired from Kaspick	\$ 482,568		(\$482,568)			\$0
Account Fee			(\$43,621)		(\$38,802)	(\$82,423)
Ending Balance - Oct.31, 2018	\$264,970		\$21,460,161		\$19,499,679	\$41,224,809

Note (2): To explain the discrepancy from Report # 1

2A - SoftCredit/In-kind

\$ 2,799

\$ 2,799

Total Note (2)

2,799 (2)

Gay Krause Bio – Nomination to FHDA Board

Gay Krause has served on the Foundation Board of Directors for several terms and is returning after her year away. She is also a long-standing member of the Foundation's Finance Committee.

Gay Krause is executive director of the Krause Center for Innovation (KCI), Foothill College, Los Altos Hills, California. The KCI's mission is to design and implement innovative professional development education and training, with an emphasis on technology integration and STEM, to support the diverse workforce needed to compete in the knowledge economy.

Gay has extensive experience in offering professional development programs to educators K-14. Prior to this position, she was teacher, counselor, assistant principal, then principal at Graham Middle School, Mountain View, California for 10 years.

Gay has been founder and chairperson of the Mountain View/Los Altos Challenge Team for 26 years, which is primarily a networking group of community leaders who work with at-risk youth. This leadership group has extensive connections to the K-14 educational community in Silicon Valley. Gay's other non-profit interests currently include board positions on the YMCA of Silicon Valley, Children Now and the Foothill-De Anza Foundation Board.

Gay received her B.S. degree in Education/Special Education from Penn State University and her M.S. degree in counseling psychology from the University of Virginia. She holds credentials in administration from the San Francisco State University and San Jose State University. Her husband has been a long time Silicon Valley high tech executive.