



Wednesday, January 30, 2013

**Board of Directors Meeting
5:00 – 6:30 pm
District Board Room**

Board Present: Aoki, Advani, Agbayani, Andersen, Chen, Davis, Dubin, Elliott, Harding, Krause, Mahoney, McKenna, Miner, Murphy, Neiman, Santora, Smith, Stevenson, Tankha, Thor, Torgersen, Zebroski,

Staff Present: Alexander, Lyssenko, Woodworth, Williams

Guest: John Lazzarini, Foothill Honors Student; Bernie Day, Foothill Honors Director; Kevin McElroy, Vice Chancellor of Business Services

Minutes

October Minutes Approved

Board Resolution – Bray Estate

Board resolved that Executive Director Sheryl Alexander is authorized to open an IRA on behalf of the Foothill-De Anza Foundation for the purpose of rolling over the Bray IRA. Once this IRA is opened, it will be closed and funds directed to the Foundation for the purposes of Foothill Counseling.

Dubin moved, Smith seconded, all in favor.

Student Presentation

Foothill Honors Student John Lazzarini spoke of his experience at Foothill and the Honors program.

Finance Committee Report

- Neiman reported that as of 12/31/12 the foundation raised nearly \$2.5 million out of our \$4.4 million goal. The dashboard shows we are over in our Foundation category goal and under in individual giving. Assets are \$30 million, highest it has been for several years.
- Audit Committee is almost finished reviewing the tax returns and statements. They met and needed some clarifications from the auditor and will be meeting once more to do a final approval. Neiman also said we have a clean opinion letter from the auditor.
- The Finance Committee voted to approve the 990 and the tax returns will be submitted on time. They are available upon request.
- Bernstein Global Wealth will come to the Board meeting in March to do a full presentation with regards the assets and market performance.

Strategic Planning Update

The Committee has been meeting to prepare for the upcoming Board Retreat.

Executive Director Report

- Alexander acknowledged the Strategic Planning Committee for their hard work and for Santora on her leadership efforts on the committee and reminded everyone to attend the Board Retreat on Feb. 7th at Hidden Villa.
- Acknowledged Kathy Nguyen, Foundation Accountant for her thorough efforts on the tax returns.
- Reported that approximately 230,000 alumni records had come back with updated addresses out of the 250,000 sent, along with approximately 50,000 updated emails. Lyssenko will be working with ETS to update Banner database and roll-over academic records (class year, certificate/degree awarded).
- Miner and Woodworth are working on a major gift for the Foothill Science Learning Institute.
- The PSEC opening is February 26th from 4:30-6:30. A periodic donor recognition installation is being installed and 'elements' are available for purchase at \$1,000 each.
- Alexis Ringwald was acknowledged in Forbes Magazine '30 under 30' for 2013.

Chancellor's Report

- Thor announced that Pearl Cheng and Joan Barram will be the Foundation's Board of Trustee appointments for this year and Betsy Bechtel is the Trustee President. Bechtel is looking how Trustees can increase their roles and responsibilities in fundraising. Thor has asked Alexander to give the Trustees ideas on how they may do this.
- Governor's budget is proposing no fee increases for students and a 3.6% increase in apportionment plus a \$179 Million in buy-down of deferrals.
- Some policy issues that could be detrimental - capping students at 130 quarter credits.
- Between now and July 1 we do have \$5.7 structural deficit leftover from 3 years of budget cuts.
- Enrollment decline over the last few years (3%) = \$3 million cut to the budget next year.
- Elimination of 90 positions in March – ½ are filled and ½ are empty positions.

President's Report

De Anza

- Murphy reported that De Anza has an open budget process. It has been challenging operations with the loss of non-instructional staff. De Anza has outstanding students – 20,000 phone calls and 4,000 new voters at the result of student voter outreach just at De Anza.
- Women's softball and waterpolo rec'd the highest academic rating
- Rowena Tomanang was awarded Administrator of the Year.
- Democracy Commitment now has 120 participating campuses nationally.

Foothill

- Messina reported on the challenges as Foothill is preparing to layoff positions. And echoed Murphy's comment that the staff still continues to be innovative and enthusiastic.
- PSEC opened it's doors for the winter quarter and students, faculty are so excited and enjoying the new labs.

- KCI had an educational team from the Philippines interested to learn more so they may model the same program for educators.
- Many departments are forced to move to Community Education because of the policy on repeatability for classes.
- Miner in India and has been invited to participate on a panel on starting their own community college system.

Commission Reports

Foothill

Harding reported that the Commission had a retreat led by Patricia Williams and that they were feeling very energized. They will be working with Miner on some type of fundraiser for PSEC.

De Anza

Smith reported on a successful open house to the community for Auto-Tech. The Commission is working on a strategic plan.

Meeting adjourned at 6:25pm

**NEXT BOARD MEETING:
March 27, 2013**